

**Ross Valley Fire Board Meeting
February 13, 2019
Meeting Minutes**

Board Members: Brekhus, Greene, Lacques, Kuhl, Brown, Shortall, Finn, Reed

Staff: Weber, Brown, Yeager, Mahoney, Chinn

Open time – none

Board requests: Member Brown asked if there was a way to space out the purchases of vehicles. Chief Weber explained that because the purchasing and replacement of vehicles was behind the adopted apparatus replacement schedule, it was necessary to purchase the vehicles at this time. These purchases follow the updated apparatus replacement schedule that was adopted by the Board last January.

Consent Agenda: M/S Greene/Brown All ayes.

Presentation and acceptance of the annual financial audit by Maze and Associates. Katherine Yuen, CPA, from Maze and Associates. She made a brief presentation and explained that the department received a modified audit. It means a clean audit for the department. M/S Reed/Brekhus. All ayes.

Mid-Year Budget Review: Finance Director Helen Yu Scott presented the staff report and the recommended adjustments to the budget. M/S to adopt Resolution 19-01 Greene/Kuhl. All ayes.

Authorize Fire Chief to enter into an agreement with IEDA, for contract negotiations. Chief Weber provided the staff report and explained how the firm works. It is a subscription service, paid monthly, for eighteen months. The Managers have worked with this firm in the past and are familiar with their services. Discussion regarding what services IEDA will provide to the department. The value will be to keep the negotiations moving forward, in order to relieve the burden on the Management Team and to assist them with the process. They will be used through the negotiation process and throughout the year with other issues – including the Lexipol policies and procedures, and any other matters. The total not to exceed \$25,350 for the entire term. M/S to approve agreement for a total not to exceed \$16,900. With this item returning to the Consent Agenda at the next board meeting. Brekhus/Brown. All ayes.

Adjourned to Closed Session.

There were no action items to report from closed session.

Minutes respectfully submitted,



JoAnne Lewis
Administrative Assistant

AGENDA ITEM # 30
Date 3/13/19